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# Coalition on Temporary Shelter

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**Financial Report**  
**June 30, 2020**

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## **Independent Auditor's Report**

To the Board of Directors  
Coalition on Temporary Shelter

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Coalition on Temporary Shelter (the "Organization"), which comprise the balance sheet as of June 30, 2020 and 2019 and the related statements of activities and changes in net assets, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

#### ***Basis for Qualified Opinion***

Consolidated financial statements are required for conformity with accounting principles generally accepted in the United States of America. As discussed in Note 1, the parent-only financial statements exclude entities that the Organization is required to consolidate in accordance with accounting principles generally accepted in the United States of America. The parent-only financial statements are being issued in addition to the 2020 and 2019 consolidated financial statements that include the subsidiaries and variable interest entities. Information regarding the variable interest entities is disclosed in Note 13.

#### ***Qualified Opinion***

In our opinion, except for the effects of the matter described in the *Basis for Qualified Opinion* paragraph, the financial statements referred to above present fairly, in all material respects, the balance sheet of Coalition on Temporary Shelter as of June 30, 2020 and 2019 and the statements of activities and changes in net assets, functional expenses, and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

To the Board of Directors  
Coalition on Temporary Shelter

***Emphasis of Matter***

As described in Note 2 to the financial statements, the Organization adopted the provisions of Accounting Standards Update No. 2018-08, *Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made*, as of July 1, 2019. Our opinion is not modified with respect to this matter.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated March 24, 2021 on our consideration of Coalition on Temporary Shelter's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Coalition on Temporary Shelter's internal control over financial reporting and compliance.

*Plante & Moran, PLLC*

March 24, 2021

## Coalition on Temporary Shelter

## Balance Sheet

June 30, 2020 and 2019

	2020	2019
<b>Assets</b>		
<b>Current Assets</b>		
Cash and cash equivalents	\$ 3,755,475	\$ 3,614,543
Investments (Note 17)	6,144,327	6,066,628
Receivables:		
Trade and grant - Net (Note 3)	545,197	823,023
Contributions and other (Note 4)	450,000	1,286,000
Prepaid expenses and other current assets	543,736	557,689
Total current assets	11,438,735	12,347,883
<b>Investments in Limited Partnerships</b> (Note 12)	-	443,114
<b>Contributions Receivable</b> (Note 4)	-	200,000
<b>Other Assets</b> - Related party receivable (Note 12)	7,933,645	6,621,339
<b>Property and Equipment</b> - Net (Note 6)	6,610,346	6,931,316
<b>Endowment</b> (Note 15)	1,021,039	980,640
Total assets	<u><u>\$ 27,003,765</u></u>	<u><u>\$ 27,524,292</u></u>
<b>Liabilities and Net Assets</b>		
<b>Current Liabilities</b>		
Accounts payable	\$ 911,065	\$ 1,265,565
Deferred revenue	3,586	2,963
Accrued wages and other	390,256	340,505
Note Payable (Note 7)	350,000	350,000
Total current liabilities	1,654,907	1,959,033
<b>Long-term Note Payable</b> (Note 18)	655,000	-
<b>Deferred Gain</b> (Note 2)	1,659,357	1,659,357
Total liabilities	3,969,264	3,618,390
<b>Net Assets</b>		
Without donor restrictions:		
Undesignated	20,313,443	20,517,263
Board designated	1,576,330	1,551,363
Total without donor restrictions	21,889,773	22,068,626
With donor restrictions	1,144,728	1,837,276
Total net assets	<u><u>23,034,501</u></u>	<u><u>23,905,902</u></u>
Total liabilities and net assets	<u><u>\$ 27,003,765</u></u>	<u><u>\$ 27,524,292</u></u>

# Statement of Activities and Changes in Net Assets

	Years Ended June 30, 2020 and 2019					
	2020			2019		
	Without Donor Restrictions	With Donor Restrictions	Total	Without Donor Restrictions	With Donor Restrictions	Total
<b>Revenue, Gains, and Other Support</b>						
Contributions	\$ 1,747,618	\$ 46,374	\$ 1,793,992	\$ 1,256,200	\$ 142,751	\$ 1,398,951
In-kind donations	212,896	-	212,896	806,842	-	806,842
Foundation and private grants	306,293	441,100	747,393	530,357	394,210	924,567
Federal grants	2,267,455	-	2,267,455	2,127,447	-	2,127,447
State grants	453,006	-	453,006	294,267	-	294,267
Reimbursement for services	23,659	-	23,659	17,160	-	17,160
Developer fee income (Note 12)	-	-	-	1,500,000	-	1,500,000
Net realized and unrealized gains on investments	6,572	4,564	11,136	17,128	13,241	30,369
Interest income	344,697	9,995	354,692	193,636	8,041	201,677
Endowment contributions	4,000	873	4,873	20,168	3,953	24,121
Rental income	332,802	-	332,802	318,869	-	318,869
Miscellaneous income	8,445	-	8,445	18,357	-	18,357
Total revenue, gains, and other support	5,707,443	502,906	6,210,349	7,100,431	562,196	7,662,627
<b>Net Assets Released from Restrictions</b>	1,195,454	(1,195,454)	-	1,604,376	(1,604,376)	-
Total revenue, gains, other support, and net assets released from restrictions	6,902,897	(692,548)	6,210,349	8,704,807	(1,042,180)	7,662,627
<b>Expenses</b>						
Program services:						
Counseling and housing support	371,934	-	371,934	316,897	-	316,897
Affordable housing	127,508	-	127,508	170,723	-	170,723
Emergency shelter	3,088,572	-	3,088,572	3,430,615	-	3,430,615
Transitional services	5,337	-	5,337	283,699	-	283,699
Permanent supportive housing	2,671,915	-	2,671,915	2,537,561	-	2,537,561
Total program services	6,265,266	-	6,265,266	6,739,495	-	6,739,495
Support services:						
Management and general	524,147	-	524,147	1,022,127	-	1,022,127
Fundraising	839,166	-	839,166	752,509	-	752,509
Total support services	1,363,313	-	1,363,313	1,774,636	-	1,774,636
Total expenses	7,628,579	-	7,628,579	8,514,131	-	8,514,131
<b>(Decrease) Increase in Net Assets</b> - Before other changes in net assets	(725,682)	(692,548)	(1,418,230)	190,676	(1,042,180)	(851,504)
<b>Contribution from Michigan Nonprofit Housing Corporation</b> (Note 12)	989,943	-	989,943	3,049,287	-	3,049,287
<b>Increase (Decrease) in Net Assets</b> - Before change in investment in limited partnership	264,261	(692,548)	(428,287)	3,239,963	(1,042,180)	2,197,783
<b>Change in Investment in Limited Partnership</b> (Note 12)	(443,114)	-	(443,114)	-	-	-
<b>Increase (Decrease) in Net Assets</b>	(178,853)	(692,548)	(871,401)	3,239,963	(1,042,180)	2,197,783
<b>Net Assets</b> - Beginning of year	22,068,626	1,837,276	23,905,902	18,828,663	2,879,456	21,708,119
<b>Net Assets</b> - End of year	<u>\$ 21,889,773</u>	<u>\$ 1,144,728</u>	<u>\$ 23,034,501</u>	<u>\$ 22,068,626</u>	<u>\$ 1,837,276</u>	<u>\$ 23,905,902</u>

See notes to financial statements.

## Coalition on Temporary Shelter

## Statement of Functional Expenses

Year Ended June 30, 2020

	Program Services						Support Services			
	Counseling and Housing Support	Affordable Housing	Emergency Shelter	Transitional Services	Permanent Supportive Housing	Total Program Services	Management and General	Fundraising	Total Support Services	Total Support Services
Salaries	\$ 219,113	\$ 35,081	\$ 1,402,747	\$ 1,983	\$ 598,135	\$ 2,257,059	\$ 342,325	\$ 321,814	\$ 664,139	\$ 2,921,198
Employee benefits	27,970	6,627	296,093	806	109,029	440,525	59,015	33,925	92,940	533,465
Payroll taxes	16,301	2,646	106,894	293	43,075	169,209	23,673	22,114	45,787	214,996
Total salaries and related expenses	263,384	44,354	1,805,734	3,082	750,239	2,866,793	425,013	377,853	802,866	3,669,659
Donated materials and food	-	-	203,598	-	-	203,598	-	-	-	203,598
Supplies	3,164	416	45,216	-	3,711	52,507	2,520	1,841	4,361	56,868
Food	7	1,088	112,693	2	12	113,802	1,000	977	1,977	115,779
Transportation	537	120	4,478	60	240	5,435	786	303	1,089	6,524
Utilities	5	19,089	83,211	-	60,738	163,043	14	4	18	163,061
Contract and professional services	33,895	5,830	129,826	-	66,141	235,692	54,340	48,152	102,492	338,184
Repairs and maintenance	1,268	9,921	129,336	319	29,695	170,539	3,987	2,672	6,659	177,198
Program materials	31,648	2,332	37,944	7	89,064	160,995	2,824	244	3,068	164,063
Telephone	1,381	3,277	45,921	392	8,078	59,049	4,528	7,488	12,016	71,065
Employee relations and training	18,465	303	17,872	-	9,300	45,940	9,433	5,875	15,308	61,248
Insurance	262	11,274	46,456	105	61,962	120,059	1,308	527	1,835	121,894
Printing, postage, and related expenses	-	-	-	-	-	-	-	225,839	225,839	225,839
Special event costs	-	-	-	-	-	-	-	48,821	48,821	48,821
Rent	16,242	1,785	68,527	893	1,572,512	1,659,959	12,370	5,128	17,498	1,677,457
Bad debt	-	-	-	-	18,095	18,095	-	111,000	111,000	129,095
Depreciation	543	27,195	332,654	217	870	361,479	2,716	1,086	3,802	365,281
Miscellaneous	1,133	524	25,106	260	1,258	28,281	3,308	1,356	4,664	32,945
Total functional expenses	<u>\$ 371,934</u>	<u>\$ 127,508</u>	<u>\$ 3,088,572</u>	<u>\$ 5,337</u>	<u>\$ 2,671,915</u>	<u>\$ 6,265,266</u>	<u>\$ 524,147</u>	<u>\$ 839,166</u>	<u>\$ 1,363,313</u>	<u>\$ 7,628,579</u>

## Coalition on Temporary Shelter

## Statement of Functional Expenses

Year Ended June 30, 2019

	Program Services					Support Services				Total
	Counseling and Housing Support	Affordable Housing	Emergency Shelter	Transitional Services	Permanent Supportive Housing	Total Program Services	Management and General	Fundraising	Total Support Services	
Salaries	\$ 176,492	\$ 41,383	\$ 1,392,012	\$ 10,568	\$ 502,011	\$ 2,122,466	\$ 579,897	\$ 349,555	\$ 929,452	\$ 3,051,918
Employee benefits	31,201	6,704	296,016	2,217	93,768	429,906	99,445	34,722	134,167	564,073
Payroll taxes	14,034	3,499	110,183	817	39,614	168,147	45,105	21,421	66,526	234,673
<b>Total salaries and related expenses</b>	<b>221,727</b>	<b>51,586</b>	<b>1,798,211</b>	<b>13,602</b>	<b>635,393</b>	<b>2,720,519</b>	<b>724,447</b>	<b>405,698</b>	<b>1,130,145</b>	<b>3,850,664</b>
Donated materials and food	-	-	806,842	-	-	806,842	-	-	-	806,842
Supplies	4,485	622	30,410	-	5,832	41,349	2,301	10,663	12,964	54,313
Food	63	50	93,382	25	136	93,656	1,181	993	2,174	95,830
Transportation	714	239	11,736	119	483	13,291	1,526	599	2,125	15,416
Utilities	3,193	22,528	94,434	3,445	65,064	188,664	9,577	3,192	12,769	201,433
Contract and professional services	32,746	14,185	132,524	1,280	130,209	310,944	212,659	34,075	246,734	557,678
Repairs and maintenance	5,216	28,406	175,560	16,515	23,793	249,490	17,598	6,190	23,788	273,278
Program materials	19,732	258	27,594	727	3,306	51,617	1,824	171	1,995	53,612
Telephone	2,780	6,487	78,461	5,110	7,577	100,415	11,636	17,866	29,502	129,917
Employee relations and training	16,052	741	21,715	-	12,793	51,301	12,058	5,437	17,495	68,796
Insurance	2,049	9,921	59,816	36,221	56,380	164,387	10,242	4,098	14,340	178,727
Printing, postage, and related expenses	-	-	-	-	-	-	-	205,563	205,563	205,563
Special event costs	-	-	-	-	-	-	-	51,270	51,270	51,270
Rent	6,630	1,734	64,350	3,867	1,565,202	1,641,783	11,220	4,364	15,584	1,657,367
Bad debt	-	1,038	-	-	14,521	15,559	-	-	-	15,559
Depreciation	755	32,602	22,045	202,009	1,208	258,619	3,775	1,510	5,285	263,904
Miscellaneous	755	326	13,535	779	15,664	31,059	2,083	820	2,903	33,962
<b>Total functional expenses</b>	<b>\$ 316,897</b>	<b>\$ 170,723</b>	<b>\$ 3,430,615</b>	<b>\$ 283,699</b>	<b>\$ 2,537,561</b>	<b>\$ 6,739,495</b>	<b>\$ 1,022,127</b>	<b>\$ 752,509</b>	<b>\$ 1,774,636</b>	<b>\$ 8,514,131</b>



## Coalition on Temporary Shelter

## Statement of Cash Flows

Years Ended June 30, 2020 and 2019

	2020	2019
<b>Cash Flows from Operating Activities</b>		
(Decrease) increase in net assets	\$ (871,401)	\$ 2,197,783
Adjustments to reconcile (decrease) increase in net assets to net cash and cash equivalents from operating activities:		
Depreciation	365,281	263,904
Related party receivables	-	(3,101,266)
Bad debt expense	129,095	15,559
Realized and unrealized gains on investments	(11,136)	(30,369)
Contributions restricted for long-term investments	(873)	(28,953)
Change in investment in limited partnership	443,114	-
Changes in operating assets and liabilities that provided (used) cash and cash equivalents:		
Accounts receivable	148,731	(334,520)
Contributions and other receivables	586,873	253,953
Prepaid expenses and other assets	13,953	550,872
Accounts payable	(354,500)	604,689
Deferred revenue	623	(590)
Accrued wages and other liabilities	49,751	16,071
Deferred gain	-	1,659,357
Net cash and cash equivalents provided by operating activities	499,511	2,066,490
<b>Cash Flows from Investing Activities</b>		
Purchase of property and equipment	(44,311)	(4,211,078)
Proceeds from disposition of property and equipment	-	95,000
Purchases of investments	-	(24,121)
Proceeds from sales and maturities of investments	(106,962)	4,326,865
Advances to related parties	(1,312,306)	(1,699,361)
Net cash and cash equivalents used in investing activities	(1,463,579)	(1,512,695)
<b>Cash Flows from Financing Activities</b>		
Proceeds from long-term debt	655,000	-
Receipts on contributions restricted for long-term investment	450,000	950,000
Net cash and cash equivalents provided by financing activities	1,105,000	950,000
<b>Net Increase in Cash and Cash Equivalents</b>	140,932	1,503,795
<b>Cash and Cash Equivalents - Beginning of year</b>	3,614,543	2,110,748
<b>Cash and Cash Equivalents - End of year</b>	<b>\$ 3,755,475</b>	<b>\$ 3,614,543</b>
<b>Significant Noncash Transactions (Note 12)</b>		
Sale of property financed by a related party advance	\$ -	\$ 1,805,000
Related party developer fee receivable	-	1,296,266

June 30, 2020 and 2019

### Note 1 - Nature of Business

Coalition on Temporary Shelter (COTS or the "Organization") is a not-for-profit corporation whose sources of revenue are derived principally from public contributions, foundation grants, government grants, and the United Way. Coalition on Temporary Shelter, which was formed on May 19, 1982, provides housing and comprehensive support services for both homeless individuals and homeless families in southeastern Michigan. The Organization has two wholly owned subsidiaries, COTS Development Corporation and The Peterboro Arms GP, Inc., which are each the primary beneficiary of a variable interest entity.

COTS Development Corporation is a wholly owned subsidiary of COTS formed to acquire an interest in real property for the purpose of ownership, development, and management of supportive housing facilities. COTS Development Corporation is the primary beneficiary of an affiliated entity that qualifies as a variable interest entity - COTS Limited Dividend Housing Association Limited Partnership (COTS LDHA LP) - through a 0.01 percent ownership interest. Effective December 31, 2019, COTS was assigned the 99.99 percent limited partnership interest, representing the limited partner's entire interest. The assignment results in COTS obtaining a controlling interest in COTS LDHA LP.

In February 2015, COTS became a managing member of MNH Development, LLC (MNH Development); there are three members. COTS has a 40 percent sharing ratio in MNH Development and appoints five of the seven board of manager members. MNH Development is a limited liability company organized to be the sole member of the managing member entities for various limited liability companies and to oversee the rehabilitation of certain affordable housing projects.

Michigan Nonprofit Housing Corporation (MNH Corporation) is a not-for-profit corporation that was incorporated on July 23, 1991 for the purpose of ownership, management, and/or development of housing facilities under provisions of Section 8 of the United States Housing Act of 1937 for persons of low and moderate income. COTS appoints all directors of MNH Corporation. During 2017, COTS obtained control over MNH Corporation.

The Peterboro Arms GP, Inc. (PAGP) is a wholly owned subsidiary of COTS formed to acquire an interest in real property for the purpose of ownership, development, and management of supportive housing facilities. PAGP is the primary beneficiary of an affiliated entity that qualifies as a variable interest entity - Peterboro Arms Limited Dividend Housing Association Limited Partnership (Peterboro Arms LDHA) - through a 0.01 percent ownership interest.

The Organization has issued separate consolidated financial statements for the years ended June 30, 2020 and 2019. In addition to the separate consolidated financial statements, the accompanying parent-only financial statements are being issued for third parties that have a need for financial information of the Organization independent of the Organization's wholly owned subsidiaries and variable interest entities. Neither MNH Corporation; COTS Development Corporation; The Peterboro Arms GP, Inc; MNH Development, LLC; nor their respective variable interest entities are consolidated in the accompanying financial statements. Assets, liabilities, and net assets on a consolidated basis are \$167,187,706 and \$160,904,552 more, \$120,752,218 and \$112,255,686 more, and \$46,435,488 and \$48,648,866 more as of June 30, 2020 and 2019, respectively, than shown on these parent-only financial statements. Additional information regarding the variable interest entities and MNH Corporation is disclosed in Note 13.

The accompanying financial statements have been prepared on the accrual basis of accounting and include all material accounts receivable and payable, all other significant liabilities, and any substantial amounts received or committed for support of the Organization for future years.

**June 30, 2020 and 2019**

**Note 2 - Significant Accounting Policies**

***Cash and Cash Equivalents***

The Organization considers all highly liquid investments with an original maturity of three months or less when purchased to be cash equivalents.

The Organization maintains cash balances at three financial institutions. Accounts at each institution are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 except for any accounts in money market funds or mutual funds. The Organization believes that, due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all deposits. As a result, the Organization evaluates each financial institution with which it deposits funds and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

***Trade and Grant Receivables***

The Organization's accounts receivable balance at June 30, 2020 and 2019 is composed of rent from tenants in various housing programs and receivables from federal and state granting agencies for expenditures made in conjunction with grant agreements. A provision for uncollectible accounts has been made for all rent amounts deemed uncollectible by management. All amounts deemed uncollectible are charged against the allowance for doubtful accounts in the period that determination is made. The Organization has not recorded a provision for doubtful accounts for grant receivables since it is the opinion of management that those receivables are collectible in full.

***Contributions Receivable***

The Organization's contributions receivable are composed primarily of private donors, foundation and private grants, and allocations committed from various funding agencies for use in the Organization's activities. At June 30, 2020 and 2019, the Organization has recorded a provision for doubtful accounts of \$100,000 and \$0, respectively.

***Investments***

Investments are presented in the financial statements at fair value. Both realized and unrealized gains and losses are reported in the statement of activities and changes in net assets.

***Investment Risks and Uncertainties***

The Organization invests in various investment securities, including fixed-income securities and equity securities. Investment securities are exposed to various risks, such as interest rate, market, and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and that such changes could materially affect the amounts reported in the financial statements.

***Notes Receivable***

Notes receivable are reported at original issue amount plus accrued interest, less principal repaid. Interest is recognized according to terms of the specific notes. An allowance for loan losses is determined based on a specific assessment of all notes that are delinquent or determined to be doubtful to be collected. Notes are considered delinquent if the repayment terms are not met. All amounts deemed to be uncollectible are charged against the allowance for loan losses in the period that determination is made.

**June 30, 2020 and 2019**

**Note 2 - Significant Accounting Policies (Continued)**

At June 30, 2020, notes receivable represent various related party notes, as disclosed in Note 12. The Organization considers a financing loan receivable to be impaired when, based upon current information and events, it believes it is probable that the Organization will be unable to collect all amounts due according to the contractual terms of the loan agreement. The Organization does not have any loans considered to be impaired or uncollectible as of June 30, 2020 and 2019. At June 30, 2020 and 2019, the interest receivable is included in the related party receivable balance on the balance sheet. The Organization has not recorded a provision for doubtful accounts since it is the opinion of management that the receivable is collectible in full.

***Property and Equipment***

Property and equipment are recorded at cost when purchased or, if donated, at fair value at the date of donation and are being depreciated on a straight-line basis over their estimated useful lives. The Organization capitalizes assets whose individual cost exceeds \$1,000 and whose useful life is greater than one year. Costs of maintenance and repairs are charged to expense when incurred.

***Deferred Gain***

During the year ended June 30, 2019, the Organization sold land and a building to Peterboro Arms LDHA, an entity under common control. Accounting guidance indicates that a gain or loss is not recognized when a transaction takes place between entities under common control. The deferred gain of \$1,659,357 shall be recognized upon the sale of the land and building to an entity that is not under common control.

***Endowment***

The board of directors established an endowment fund that can be altered or revoked at a future time by the board. The endowment balance represents moneys in cash, equities, and fixed income that have been set aside by the board of directors since its establishment. The endowment is recorded at fair value. See Notes 15 and 17 for additional information.

***Contributions***

Unconditional promises to give cash and other assets to the Organization are reported at fair value on the date the promise is received. Conditional promises to give and indications of intentions to give are reported at fair value on the date the gift becomes unconditional or is received. The gifts are reported as contributions with donor restrictions if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or the purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities and changes in net assets as net assets released from restrictions. Donor-restricted contributions whose restrictions are met within the year in which the contributions are received are reported as contributions with donor restrictions in the accompanying financial statements.

***Grant Revenue***

The Organization receives grant revenue through contracts with certain governmental agencies. Revenue under these contracts is recognized when conditions are met. Deferred revenue is recorded when advance payments are received.

At June 30, 2020, the Organization had remaining award balances on governmental conditional grants of \$1,302,074. These award balances are not recognized as assets and will be recognized as revenue as the contracts progress and conditions are substantially met, generally as expenses are incurred.

**June 30, 2020 and 2019**

**Note 2 - Significant Accounting Policies (Continued)**

***Reimbursement for Services***

The Organization enters into contracts with certain private agencies. Revenue under these contracts is recognized when earned. Deferred revenue is recorded when advance payments are received.

***Rental Income***

The Organization leases space to tenants under short- and intermediate-term tenancies. Rental income is recognized in the period in which it is earned.

***Classification of Net Assets***

Net assets of the Organization are classified based on the presence or absence of donor-imposed restrictions.

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions or for which the donor-imposed restrictions have expired or been fulfilled. Net assets in this category may be expended for any purpose in performing the primary objectives of the Organization.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, where the donor has stipulated the funds be maintained in perpetuity.

Earnings, gains, and losses on donor-restricted net assets are classified as net assets without donor restrictions unless specifically restricted by the donor or by applicable state law.

***Board-designated Net Assets***

Board-designated net assets are net assets without donor restrictions designated by the board. Board-designated net assets represent the establishment of an endowment fund and amounts set aside for the provision of supportive services for the Peterboro Arms LIHTC project for a 15-year period. At June 30, 2020 and 2019, the board-designated net assets for the endowment totaled \$656,330 and \$631,363, respectively. At June 30, 2020 and 2019, the board has designated \$920,000 for the provision of supportive services to the LIHTC project. These designations are based on board actions, which can be altered or revoked at a future time by the board.

***Functional Allocation of Expenses***

Costs of providing the program and support services have been reported on a functional basis in the statement of functional expenses. Costs have been allocated between the various program and support services based on estimates determined by management. Indirect and administrative expenses utilized by all employees, such as professional services, depreciation, insurance, utilities, repairs and maintenance, and supplies, are allocated on the basis of time and effort. All other expenses are directly tracked and reported by program area where the expense was incurred. Although the methods of allocation used are considered appropriate, other methods could be used that would produce different amounts.

***Federal Income Taxes***

Coalition on Temporary Shelter is exempt from income tax under provisions of Internal Revenue Code Section 501(c)(3).

**June 30, 2020 and 2019**

**Note 2 - Significant Accounting Policies (Continued)**

***Use of Estimates***

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

***Risks and Uncertainties***

On March 11, 2020, the World Health Organization declared the outbreak of a respiratory disease caused a new coronavirus a pandemic. First identified in late 2019 and now known as COVID-19, the outbreak has impacted hundreds of millions of individuals worldwide. In response, many countries have implemented measures to combat the outbreak that have impacted global business operations. On March 16, 2020, the governor of Michigan issued an executive order temporarily closing certain nonessential businesses. As the Organization's services were considered essential, administrative offices remained open, and housing and supportive services continued to be offered. No impairments were recorded as of the balance sheet date; however, due to significant uncertainty surrounding the situation and the potential long-term impact on the financial markets, management's judgment regarding this could change in the future. In addition, while the Organization's activities, functional expenses, cash flows, and financial condition could be negatively impacted, the extent of the impact cannot be reasonably estimated at this time.

In May 2020, the Organization received a Paycheck Protection Program term note of \$655,000. The note was issued pursuant to the Coronavirus Aid, Relief, and Economic Security (CARES) Act. The note structure required the Organization to certify certain statements that permitted it to qualify for the loan. The structure also provides for up to 100 percent of the borrowed amount to be forgiven if the loan proceeds are used for permitted purposes described in the agreement. Any portion not forgiven is required to be paid back in full over a two-year period in equal installments at 1 percent interest. The Organization has the right to repay the amount outstanding at any time without penalty. At June 30, 2020, that loan is recorded on the balance sheet (see Note 18).

***Subsequent Events***

The financial statements and related disclosures include evaluation of events up through and including March 24, 2021, which is the date the financial statements were available to be issued.

***Adoption of New Accounting Principles***

Effective July 1, 2018, the Organization adopted Accounting Standards Update (ASU) No. 2018-08, *Clarifying Scope and Accounting Guidance for Contributions Received and Contributions Made*, which provides enhanced guidance to assist entities in (1) evaluating whether transactions should be accounted for as contributions (nonreciprocal transactions) or as exchange (reciprocal transactions) and (2) determining whether a contribution is conditional. The Organization adopted the new standard on a modified prospective basis. Federal and state grants now meet the criteria of a nonreciprocal (contribution) transaction, typically with conditions to be met before revenue is recognized. The standard did not require a restatement of prior year amounts and did not impact the timing of contribution revenue.



**Note 2 - Significant Accounting Policies (Continued)**

In January 2016, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update No. 2016-01, *Recognition and Measurement of Financial Assets and Financial Liabilities*. The ASU covers various changes to the accounting, measurement, and disclosures related to certain financial instruments, including requiring equity investments to be accounted for at fair value with changes recorded through earnings, the use of the exit price when measuring fair value, and disaggregation of financial assets and liabilities by category for disclosure purposes. The new guidance is effective for the Organization's year ended June 30, 2020 and was adopted on a modified prospective basis. The standard did not require a restatement of prior year amounts and did not have a material impact on the financial statements.

***Upcoming Accounting Pronouncements***

In May 2014, the Financial Accounting Standards Board issued Accounting Standards Update No. 2014-09, *Revenue from Contracts with Customers (Topic 606)*, which will supersede the current revenue recognition requirements in Topic 605, *Revenue Recognition*. The ASU is based on the principle that revenue is recognized to depict the transfer of goods or services to customers in an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods or services. The ASU also requires additional disclosure about the nature, amount, timing, and uncertainty of revenue and cash flows arising from customer contracts, including significant judgments and changes in judgments and assets recognized from costs incurred to obtain or fulfill a contract. The new guidance will be effective for the Organization's year ending June 30, 2021. The ASU permits application of the new revenue recognition guidance using one of two retrospective application methods. The Organization plans to apply the standard using the modified retrospective method. Management has assessed the various revenue streams of the Organization and determined that major revenue streams are not expected to be significantly impacted by the standard. However, financial statement disclosures will be significantly expanded as a result of the new standard.

The FASB issued ASU No. 2016-02, *Leases*, which will supersede the current lease requirements in ASC 840. The ASU requires lessees to recognize a right-of-use asset and related lease liability for all leases, with a limited exception for short-term leases. Leases will be classified as either finance or operating, with the classification affecting the pattern of expense recognition in the statement of operations. Currently, leases are classified as either capital or operating, with only capital leases recognized on the balance sheet. The reporting of lease-related expenses in the statements of operations and cash flows will be generally consistent with the current guidance. The new lease guidance will be effective for the Organization's year ending June 30, 2023 and will be applied using a modified retrospective transition method to the beginning of the earliest period presented. The effect of applying the new lease guidance on the financial statements has not yet been determined. Upon adoption, the Organization will recognize a lease liability and corresponding right-of-use asset based on the present value of the minimum lease payments. The effects on the results of operations are not expected to be significant, as recognition and measurement of expenses and cash flows for leases will be substantially the same under the new standard.

In September 2020, the FASB issued ASU No. 2020-07, *Not-for-Profit Entities (Topic 958): Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*. The ASU provides for additional disclosures to support clearer financial information about important noncash contributions that charities and other not-for-profit organizations receive, known as gifts in kind (GIKs). Contributed nonfinancial assets will be reported by category within the financial statements, and there will be additional disclosures included for each category, including whether the nonfinancial assets were monetized or used during the reporting period, the policy for monetizing nonfinancial contributions, and a description of the fair value techniques used to arrive at a fair value measurement. The new guidance will be effective for the Organization's year ending June 30, 2022 and will be applied using the retrospective method.

**June 30, 2020 and 2019**

**Note 3 - Trade and Grants Receivable**

Trade and grants receivable as of June 30 consist of the following:

	2020	2019
Federal grants	\$ 555,417	\$ 812,451
Rents and other	(686)	22,596
Trade and grant receivables - Gross	554,731	835,047
Less allowance for doubtful accounts	9,534	12,024
Net trade and grant receivables	<u>\$ 545,197</u>	<u>\$ 823,023</u>

**Note 4 - Contributions Receivable**

Contributions receivable as of June 30 consist of the following:

	2020	2019
Gross promises to give	\$ 550,000	\$ 1,486,000
Less allowance for uncollectible contributions	(100,000)	-
Net contributions receivable	<u>\$ 450,000</u>	<u>\$ 1,486,000</u>
Less than one year	\$ 450,000	\$ 1,286,000
One to five years	-	200,000
Total	<u>\$ 450,000</u>	<u>\$ 1,486,000</u>

**Note 5 - In-kind Donations**

Donated items received by the Organization and used in its programs have been reflected in the financial statements at their estimated fair values. Donated personal items that could not be used by the Organization were subsequently donated to other charitable organizations.

In-kind donations recognized by the Organization for the years ended June 30 are as follows:

	2020	2019
Food	\$ 33,876	\$ 199,810
Materials	179,020	607,032
Total in-kind donations	<u>\$ 212,896</u>	<u>\$ 806,842</u>



June 30, 2020 and 2019

**Note 6 - Property and Equipment**

Property and equipment are summarized as follows:

	2020	2019	Depreciable Life - Years
Land, buildings, and improvements	\$ 8,129,176	\$ 8,127,303	5-30
Machinery and equipment	63,818	66,040	3-7
Vehicles	134,207	134,207	5
Furniture and fixtures	902,692	898,057	3-10
Computer hardware	603,641	575,050	3-5
Construction in progress (project construction and renovation)	574,986	563,550	-
Total cost	10,408,520	10,364,207	
Accumulated depreciation	3,798,174	3,432,891	
Net property and equipment	<u>\$ 6,610,346</u>	<u>\$ 6,931,316</u>	

Depreciation expense for 2020 and 2019 was \$365,281 and \$263,904, respectively.

**Note 7 - Affordable Housing Program Obligation**

In December 2001, the Organization received a loan from a bank under the Affordable Housing Program to assist in financing the purchase of an apartment complex and its conversion into permanent supportive housing. At June 30, 2020 and 2019, the obligation totals \$350,000, bears no interest, and is not required to be repaid as long as the housing continues to be used as affordable housing, as outlined in the Organization's application of program funds, for a period of 15 years from the date of completion of the apartment renovations. This period ended on May 2, 2020, and the Organization is working with the bank to obtain loan forgiveness. However, based on the restrictions of the loan, the amount has been recorded as an obligation of the Organization at June 30, 2020 and 2019.

**Note 8 - Line of Credit**

The Organization has established an unsecured line of credit in the amount of \$500,000, which matures on May 28, 2021. At June 30, 2020 and 2019, the interest rate on the line of credit was 3.25 and 5.50 percent, respectively. There were no amounts outstanding on the line of credit as of June 30, 2020 and 2019.

**Note 9 - Commitments**

Under the Organization's housing programs, the Organization guaranteed the lease payments of approximately 170 tenants in these programs during 2020 and 2019. Lease payments range from \$360 to \$1,233 per month. Total lease payments are \$1,572,512 and \$1,565,202 for 2020 and 2019, respectively. Lease terms are generally less than one year, with most being on a month-to-month basis.

**Note 10 - Operating Leases**

The Organization is obligated under an operating lease for office space, which expired in July 2020. Total rent expense under the lease was \$85,366 and \$75,906 for 2020 and 2019, respectively. The lease arrangement allows the Organization to continue the lease on a month-to-month basis after the expiration.

**Note 11 - Retirement Plan**

The Organization provides a defined contribution thrift plan for all employees. The plan expenses for the years ended June 30, 2020 and 2019 were approximately \$96,000 and \$127,000, respectively.

**June 30, 2020 and 2019**

**Note 12 - Related Party Transactions**

***COTS Development Corporation***

The Organization purchased an apartment complex in July 2000, which was converted into permanent supportive housing. The property was sold to a limited partnership, of which COTS Development Corporation is the general partner, in exchange for a non-interest-bearing note receivable in the amount of \$600,000.

At June 30, 2020 and 2019, the Organization has outstanding loans receivable from the limited partnership related to the renovation of the housing project in the amount of approximately \$1,750,000, which includes the non-interest-bearing note receivable mentioned above. The loan receivables amount matures during 2025 and is non-interest bearing. Loans receivable are reported at the original issue amount less principal repaid. The Organization considers a financing loan receivable to be impaired when, based upon current information and events, it believes it is probable that the Organization will be unable to collect all amounts due according to the contractual terms of the loan agreement. The Organization does not have any loans considered to be impaired or uncollectible as of June 30, 2020 and 2019; thus, no provision for doubtful accounts has been recorded.

The limited partnership mentioned above leases space to the Organization for permanent supportive housing. Lease expenses totaled \$50,439 and \$53,865 in 2020 and 2019, respectively.

COTS Development Corporation is the primary beneficiary of an affiliated entity that qualifies as a variable interest entity - COTS Limited Dividend Housing Association Limited Partnership - through a 0.01 percent ownership interest. Effective December 31, 2019, COTS was assigned the 99.99 percent limited partnership interest, representing the limited partner's entire interest. The assignment results in COTS obtaining a controlling interest in COTS LDHA LP. Prior to the assignment of partnership interests, COTS Development Corporation accounted for its investment in limited partnership under the cost method. The adoption of ASU No. 2016-01, as noted in Note 2, requires that such investment be recorded under the equity method. These parent-only financial statements exclude entities that COTS is required to consolidate in accordance with accounting principles generally accepted in the United States of America. The Organization contributed capital to the limited partnership totaling approximately \$443,000 at June 30, 2019.

***MNH Corporation***

Under the articles of incorporation of MNH Corporation, COTS annually receives a percentage of the MNH Corporation surplus cash. During 2020, MNH Corporation contributions of excess cash to the Organization totaled approximately \$1,400,000. During 2019, MNH Corporation contributions of excess cash to the Organization totaled approximately \$3,200,000.

***The Peterboro Arms GP, Inc.***

During 2019, the Organization sold an apartment complex to Peterboro Arms LDHA, of which PAGP is the general partner, for the development of affordable housing. The sale was accomplished through the issuance of a promissory note in the amount of \$1,805,000, maturing during 2053, with interest accrued annually at 3.02 percent. The Organization also entered into an additional promissory note with Peterboro Arms LDHA for \$1,699,361, maturing during 2048, with interest accruing annually at 3.00 percent. Loans receivable are reported at the original issue amount less principal repaid.

The Organization paid construction-related costs on behalf Peterboro Arms LDHA, which are due on demand and bear no interest. At June 30, 2020 and 2019, \$1,192,222 and \$71,031, respectively, was due from Peterboro Arms LDHA.

June 30, 2020 and 2019

## Note 12 - Related Party Transactions (Continued)

Neither limited partnership mentioned above paid the Organization management or incentive fees during 2020 or 2019. However, during 2019, the Organization entered into a development fee agreement with Peterboro Arms LDHA where the Organization will perform certain services related to the development of the affordable housing project mentioned above. Developer fee revenue recognized under the terms of the agreement totaled \$1,500,000 in 2019. Developer fee revenue receivable as of June 30, 2020 and 2019 totaled \$1,296,266.

	2020	2019
Construction costs due from Peterboro Arms LDHA	\$ 1,192,222	\$ 71,031
Developer fee due from Peterboro Arms LDHA	1,296,266	1,296,266
Loan receivable due from COTS LDHA LP	1,749,681	1,749,681
Notes receivable due from Peterboro Arms LDHA	3,504,361	3,504,361
Related party interest receivable	191,115	-
Total related party receivable	<u>\$ 7,933,645</u>	<u>\$ 6,621,339</u>

## Note 13 - Unconsolidated Affiliates and Variable Interest Entities

COTS Development Corporation is a for-profit entity, a wholly owned subsidiary of Coalition on Temporary Shelter, organized to oversee the development of an affordable housing project (see Notes 7 and 12). Construction of the project was completed, and the project commenced operations during 2005. COTS Development Corporation is guarantor of the apartment project obligations through its ownership interests in the limited partnership. COTS Development Corporation may also be obligated to repay creditors of the limited partnership under normal partnership requirements. During the years ended June 30, 2020 and 2019, COTS Development Corporation had no activities other than those disclosed above.

The Organization, through COTS Development Corporation, is the primary beneficiary of an affiliated entity (COTS Limited Dividend Housing Association Limited Partnership) that qualifies as a variable interest entity. The Organization is guarantor of the obligations of the affiliated entity through its 0.01 percent ownership interest. The entity was formed to acquire an interest in real property and to purchase, rehabilitate, develop, maintain, and operate an affordable housing complex consisting of 35 units located in Detroit, Michigan. The project was completed and placed into service during 2005. As indicated in Note 12, the affiliated entity has several obligations owed to the Organization. The affiliated entity has also obtained a \$1,500,000 unconditional loan from the City of Detroit HOME Investor Rehabilitation/New Construction Loan Program. This loan is guaranteed by the Organization.

In February 2015, COTS became a managing member of MNH Development, LLC; there are three members. COTS has a 40 percent sharing ratio in MNH Development and appoints five of the seven board of manager members. MNH Development is a limited liability company organized to be the sole member of the managing member entities for various limited liability companies and oversee the rehabilitation of certain affordable housing projects. Construction of the projects commenced during 2016. The managing member entities of each of the affordable housing projects have certain financial obligations under the operating agreements, including obligations to fund certain operating deficits should they occur and repay the investor contribution in the case of recaptured low-income housing tax credit. The managing member entities' financial obligations are irrevocably and unconditionally guaranteed by Michigan Nonprofit Housing Corporation. While the managing members still have an obligation under the operating agreements, if they are unable to fulfill their obligation, recourse is sought from the guarantee. Each of the managing member entities is the 0.01 percent managing member, and an investor member has the remaining 99.99 percent ownership interest in each of the affordable housing projects.

June 30, 2020 and 2019

**Note 13 - Unconsolidated Affiliates and Variable Interest Entities (Continued)**

Michigan Nonprofit Housing Corporation is a not-for-profit corporation that was incorporated on July 23, 1991 for the purpose of ownership, management, and/or development of housing facilities under provisions of Section 8 of the United States Housing Act of 1937 for persons of low and moderate income. COTS appoints all directors of MNH Corporation. During 2017, COTS obtained control over MNH Corporation. Upon transfer of control, COTS recorded the activity of MNH Corporation in accordance with acquisition accounting.

The Peterboro Arms GP, Inc. is a for-profit entity and wholly owned subsidiary of COTS, organized to oversee the development of an affordable housing project; construction of the project began during 2019. Peterboro Arms LDHA is a variable interest entity, and the Organization, through The Peterboro Arms GP, Inc., is the primary beneficiary.

The following is summarized financial information of the affiliated entities as of and for the years ended June 30:

	2020	2019
Current assets	\$ 27,660,261	\$ 27,484,139
Long-term assets	139,527,445	133,420,413
Total assets	<u>\$ 167,187,706</u>	<u>\$ 160,904,552</u>
Current liabilities	\$ 14,653,568	\$ 12,191,391
Long-term liabilities	106,098,650	100,064,295
Total liabilities	<u>\$ 120,752,218</u>	<u>\$ 112,255,686</u>
Partner equity/net assets	<u>\$ 46,435,488</u>	<u>\$ 48,648,866</u>
Revenue	\$ 18,192,115	\$ 17,852,919
Operating expenses	(18,771,396)	(18,041,376)
Distributions	(2,475,609)	(7,556,634)
Capital contributions	941,512	8,892,186
Change in net assets	<u>\$ (2,113,378)</u>	<u>\$ 1,147,095</u>

**Note 14 - Net Assets with Donor Restrictions**

Net assets with donor restrictions consist of the following as of June 30:

	2020	2019
Subject to expenditures for a specified purpose:		
Accumulated earnings and gains on endowment	\$ 40,667	\$ 25,234
Capital projects	200,000	400,000
Passport to self-sufficiency	278,206	277,000
Other	90,813	50,000
Total subject to expenditures for a specified purpose	609,686	752,234
Subject to the passage of time	211,000	761,000
Endowments with purpose restrictions	324,042	324,042
Total net assets with donor restrictions	<u>\$ 1,144,728</u>	<u>\$ 1,837,276</u>

June 30, 2020 and 2019

**Note 14 - Net Assets with Donor Restrictions (Continued)**

Net assets released from net assets with donor restrictions are as follows:

	2020	2019
Purpose restrictions accomplished:		
Accumulated earnings and gains on endowment	\$ -	\$ 20,415
Capital projects	200,000	201,225
Passport to self-sufficiency	334,039	184,173
Other	111,415	23,563
Total purpose restrictions accomplished	645,454	429,376
Time restrictions expired	550,000	1,175,000
Total net assets released from net assets with donor restrictions	\$ 1,195,454	\$ 1,604,376

**Note 15 - Donor-restricted and Board-designated Endowments**

The Organization's endowment includes both donor-restricted endowment funds and funds designated by the board of directors to function as endowments. Net assets associated with endowment funds, including funds designated by the board of directors to function as endowments, are classified and reported based on the existence or absence of donor-imposed restrictions.

***Interpretation of Relevant Law***

The board of directors of the Organization has interpreted the Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Organization classifies as net assets with donor restriction (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The donor-restricted endowment fund is classified as net assets with donor restriction until those amounts are appropriated for expenditure by the Organization in a manner consistent with the standard of prudence prescribed by UPMIFA. In accordance with UPMIFA, the Organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- The duration and preservation of the fund
- The purpose of the Organization and the donor-restricted endowment fund
- General economic conditions
- The possible effect of inflation and deflation
- The expected total return from income and the appreciation of investments
- Other resources of the Organization
- The investment policies of the Organization

# Notes to Financial Statements

June 30, 2020 and 2019

## Note 15 - Donor-restricted and Board-designated Endowments (Continued)

	Endowment Net Asset Composition by Type of Fund as of June 30, 2020		
	Without Donor Restrictions	With Donor Restrictions	Total
Board-designated endowment funds	\$ 656,330	\$ -	\$ 656,330
Donor-restricted endowment funds:			
Original donor-restricted gift amount and amounts required to be maintained in perpetuity by the donor	-	324,042	324,042
Accumulated investment gains	-	40,667	40,667
Total donor-restricted endowment funds	-	364,709	364,709
Total funds	\$ 656,330	\$ 364,709	\$ 1,021,039
Changes in Endowment Net Assets for the Fiscal Year Ended June 30, 2020			
	Without Donor Restrictions	With Donor Restrictions	Total
Endowment net assets - Beginning of year	\$ 631,363	\$ 349,277	\$ 980,640
Investment return - Net	22,678	14,559	37,237
Contributions	4,000	873	4,873
Appropriation of endowment assets for expenditure	(1,711)	-	(1,711)
Endowment net assets - End of year	\$ 656,330	\$ 364,709	\$ 1,021,039
Endowment Net Asset Composition by Type of Fund as of June 30, 2019			
	Without Donor Restrictions	With Donor Restrictions	Total
Board-designated endowment funds	\$ 631,363	\$ -	\$ 631,363
Donor-restricted endowment funds:			
Original donor-restricted gift amount and amounts required to be maintained in perpetuity by the donor	-	324,042	324,042
Accumulated investment gains	-	25,235	25,235
Total donor-restricted endowment funds	-	349,277	349,277
Total funds	\$ 631,363	\$ 349,277	\$ 980,640
Changes in Endowment Net Assets for the Fiscal Year Ended June 30, 2019			
	Without Donor Restrictions	With Donor Restrictions	Total
Endowment net assets - Beginning of year	\$ 583,665	\$ 344,457	\$ 928,122
Investment return - Net	32,247	21,282	53,529
Contributions	20,168	3,953	24,121
Appropriation of endowment assets for expenditure	(4,717)	(20,415)	(25,132)
Endowment net assets - End of year	\$ 631,363	\$ 349,277	\$ 980,640

**June 30, 2020 and 2019**

**Note 15 - Donor-restricted and Board-designated Endowments (Continued)**

***Underwater Endowment Funds***

From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor or UPMIFA requires the Organization to retain as a fund of perpetual duration. As of June 30, 2020 and 2019, there were no funds with deficiencies.

***Return Objectives and Risk Parameters***

The Organization has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowment, while seeking to maintain the purchasing power of the endowment assets. Endowment assets include those assets of donor-restricted funds that the Organization must hold in perpetuity or for a donor-specified period, as well as board-designated funds. Under this policy, as approved by the board of directors, the endowment assets are invested in a manner that is intended to achieve a return of 5 percent, net of inflation and investment expenses. The secondary investment objective is to earn a total return, net of expenses, at least equal to the portfolio's composite benchmark, as defined in its investment policy statement. Actual returns in any given year may vary from this amount.

***Strategies Employed for Achieving Objectives***

To satisfy its long-term rate-of-return objectives, the Organization relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Organization targets a diversified asset allocation that places a greater emphasis on equity-based investments to achieve its long-term return objectives within prudent risk constraints. The following alternatives are not to be included in the portfolio: real estate (except in common stocks or convertible securities issued by companies that invest in real estate or interests therein or real estate investment trusts), venture capital, illiquid partnerships, tangible assets, options, futures, short selling, margin, and securities lending.

***Spending Policy and How the Investment Objectives Relate to Spending Policy***

The Organization has a policy that includes the option of appropriating for distribution each year 5 percent of the value of the endowment fund using a 12-quarter rolling average with the last quarter ending on the last day of the first quarter of the calendar year, which will be considered income and may be used for the upcoming fiscal year to fund operating expenses or programs. On an annual basis, the board of directors will determine with a majority vote whether to distribute all or a portion of the income to the General Fund of the Organization.

**Note 16 - Liquidity and Availability of Resources**

The following reflects the Organization's financial assets available for general expenditures within one year of June 30, reduced by amounts that are not available due to donor restrictions or internal board of directors designations. Management defines general expenditures as those expenditures that are budgeted to be incurred against operating revenue in the coming year as a part of operating expenses (which may include expenditures of amounts released from restrictions). Also included in general expenditures are expenditures budgeted as expected outlays for capital purchases over the fiscal year. Expenditures of board-designated resources can be considered general expenditures if expected within the next 12 months.



## Notes to Financial Statements

June 30, 2020 and 2019

### Note 16 - Liquidity and Availability of Resources (Continued)

	2020	2019
Cash and cash equivalents	\$ 3,755,475	\$ 3,614,543
Accounts receivable	545,197	823,023
Contributions receivable	450,000	1,486,000
Investments	6,144,327	6,066,628
Endowment investments appropriated for current use	-	20,415
Other assets - Related party receivable	7,933,645	6,550,308
Financial assets - At year end	18,828,644	18,560,917
Less those unavailable for general expenditures within one year, due to:		
Contractual or donor-imposed restrictions:		
Subject to appropriation and satisfaction of donor restrictions	350,000	449,277
Other assets - Related party receivable	7,933,645	6,550,308
Amounts set aside for liquidity reserve	5,889,165	5,816,628
Board designations:		
Quasi-endowment fund, primarily for long-term investing	656,330	631,363
Other	920,000	920,000
Financial assets available to meet cash needs for general expenditures within one year	\$ 3,079,504	\$ 4,193,341

The Organization is substantially supported by restricted contributions. Because a donor's restriction requires resources to be used in a particular manner or in a future period, the Organization must maintain sufficient resources to meet those responsibilities to its donors. Thus, financial assets may not be available for general expenditure within one year. As part of the Organization's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. In addition, the Organization invests cash in excess of daily requirements in short-term investments. Occasionally, the board designates a portion of any operating surplus to its liquidity reserve, which was \$5,889,165 as of June 30, 2020 and \$5,816,628 as of June 30, 2019. There is a fund established by the governing board that may be drawn upon in the event of financial distress or an immediate liquidity need resulting from events outside of the typical life cycle of converting financial assets to cash or settling financial liabilities. The Organization realizes there could be unanticipated liquidity needs and, in the case of such a need, could also draw upon \$500,000 of available lines of credit (as further discussed in Note 8) or its quasi-endowment fund.

### Note 17 - Fair Value Measurements

Accounting standards require certain assets and liabilities be reported at fair value in the financial statements and provide a framework for establishing that fair value. The framework for determining fair value is based on a hierarchy that prioritizes the inputs and valuation techniques used to measure fair value.

Fair values determined by Level 1 inputs use quoted prices in active markets for identical assets that the Organization has the ability to access.

Fair values determined by Level 2 inputs use other inputs that are observable, either directly or indirectly. These Level 2 inputs include quoted prices for similar assets in active markets and other inputs, such as interest rates and yield curves, that are observable at commonly quoted intervals.

Level 3 inputs are unobservable inputs, including inputs that are available in situations where there is little, if any, market activity for the related asset. These Level 3 fair value measurements are based primarily on management's own estimates using pricing models, discounted cash flow methodologies, or similar techniques taking into account the characteristics of the asset.



June 30, 2020 and 2019

**Note 17 - Fair Value Measurements (Continued)**

The Organization's policy is to recognize transfers in and out of Level 1, 2, and 3 fair value classifications as of the actual date of the event of change in circumstances that caused the transfer. There were no transfers between levels of the fair value hierarchy during 2020 or 2019.

In instances where inputs used to measure fair value fall into different levels in the above fair value hierarchy, fair value measurements in their entirety are categorized based on the lowest level input that is significant to the valuation. The Organization's assessment of the significance of particular inputs to these fair value measurements requires judgment and considers factors specific to each asset.

The following tables present information about the Organization's assets measured at fair value on a recurring basis at June 30, 2020 and 2019 and the valuation techniques used by the Organization to determine those fair values:

Assets Measured at Fair Value on a Recurring Basis at June 30, 2020				
	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)	Balance at June 30, 2020
Endowment investments:				
Corporate bonds - Fixed income	\$ 310,720	\$ -	\$ -	\$ 310,720
Equities - Common stock	686,472	-	-	686,472
Total endowment investments	997,192	-	-	997,192
Investments - Certificates of deposit	-	1,263,850	-	1,263,850
Total assets	<u>\$ 997,192</u>	<u>\$ 1,263,850</u>	<u>\$ -</u>	<u>\$ 2,261,042</u>
Assets Measured at Fair Value on a Recurring Basis at June 30, 2019				
	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)	Balance at June 30, 2019
Endowment investments:				
Municipal securities - Fixed income	\$ 41,586	\$ -	\$ -	\$ 41,586
Corporate bonds - Fixed income	100,621	-	-	100,621
Certificates of deposit	-	20,010	-	20,010
Total endowment investments	142,207	20,010	-	162,217
Investments - Certificates of deposit	-	2,186,512	-	2,186,512
Total assets	<u>\$ 142,207</u>	<u>\$ 2,206,522</u>	<u>\$ -</u>	<u>\$ 2,348,729</u>

Excluded from the tables above is cash totaling \$23,847 and \$818,423 at June 30, 2020 and 2019, respectively, which is included in the endowment. At June 30, 2020 and 2019, the Organization also holds investments of \$255,162 and \$250,000, respectively, which consist of certificates of deposit that are recognized on the balance sheet at carrying value. Additionally, excluded from the tables is cash of \$4,625,315 and \$3,630,115 at June 30, 2020 and 2019, respectively, which is included in investments.

**June 30, 2020 and 2019**

**Note 18 - Long-term Note Payable**

During the year ended June 30, 2020, the Organization received a Paycheck Protection Program (PPP) loan in the amount of \$655,000. The PPP loan program was created under the Coronavirus Aid, Relief, and Economic Security (CARES) Act and is administered by the Small Business Administration (SBA). Under the terms of this program, the loan may be fully or partially forgiven if the loan proceeds are spent on qualifying expenses and if staffing level and salary maintenance requirements are met. The Organization may use the funds on qualifying expenses over a covered period of up to 24 weeks. At the conclusion of the covered period, any balance that is not forgiven by the SBA will be repaid over a period of two years, with interest accruing at a rate of 1 percent and monthly payments of principal and interest beginning 10 months after the conclusion of the covered period. Based on the loan amount, irrespective of any potential forgiveness that may be granted in the future, monthly principal payments would be approximately \$27,300 during the repayment period.

Any request for forgiveness is subject to review and approval by the lender and the SBA, including review of qualifying expenditures, staffing levels, and salary maintenance requirements.

The Organization submitted a request for forgiveness of the entire loan balance in January 2021; however, there can be no assurance given that any portion of the PPP loan will be forgiven.

At June 30, 2020, the outstanding balance on the PPP loan is \$655,000, which is classified as debt on balance sheet.

Interest expense for 2020 was \$1,274.